



OFFICIAL RESPONSES TO VENDOR QUESTIONS
RFA #16-DHHS-BDAS-GCF-RFA-02

No.	Question	Answer
1)	Section 1.1, Purpose & Overview: Are for-profit entities eligible to submit an application to serve as a facilitating organization?	No. See Addendum #1.
2)	Section 1.2, Background (3rd Bullet): a) Have the PRSS Survey results been made public? b) Are the PRSS Survey results available for potential bidders to review? c) Can the Department provide the survey questions, methodology and any standards (CAPRSS) used to develop the survey?	a) No. b) No. The Department can only provide an outdated list of RCOs, which is why the Department needs a vendor to complete an accreditation readiness scan. c) No. However, the Department can confirm that the survey was based on CAPRSS standards (http://www.caprss.org/content/standards).
3)	Section 1.4, Contract Period: What is the anticipated contract start date?	Please see Section 1.4.



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4)	Section 1.4, Contract Period and Section 1.5, Contract Value: If the resulting contract is extended for four years, what is the amount of available for each of those four years?	The Department cannot determine the amount of funding that will be available beyond the current contract end date.
5)	Section 1.5, Contract Value: Is the required vendor services related to RCO backend operations (billing support/ HR/ accounting) to be paid for by the RCOs through their operational costs OR are these backend operations to be provided/paid for using the \$412,500 vendor funding under “contract administration”?	The back office functions described in 2.8 of the Scope of Services must be provided by the vendor using the \$412,500 vendor funding at no cost to the RCOs.
6)	Section 1.5, Contract Value: a) What are the client eligibility and service requirements for this reimbursed service? b) What are the payment parameters that the Department will require for PRSS client service reimbursement?	a) Clients are eligible if their PRSS service fee cannot be covered by any other payment source. Reimbursements will be available for two service types – Peer Recovery Coaching and Telephone Recovery Support services. b) The vendor will be required to batch PRRS client reimbursements that are eligible to be paid for from this funding source, and bill them through the Web Information Technology System on-line system.



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7)	Section 2.4, Statement of Work: a) Is the selected vendor expected to cover this expenditure in its entirety? b) Will the Department or its subcontractors make any technical assistance for CAPRSS implementation available to the selected vendor?	a) Yes, if it is not delivered by CAPRSS. b) Yes
8)	Section 2.6, Statement of Work: a) When does the Department anticipate that a 'Peer Recovery Provider' will be established and operational as a Medicaid provider type? b) Will the selected vendor be expected to have the infrastructure in place in order to be an authorized Medicaid biller at the start of this contract, or only after Medicaid has established a 'Peer Recovery Provider' provider type that is operational? c) Is it permissible for the selected vendor to subcontract for Medicaid billing services to assist the RCOs?	a) Unknown at this time. b) See answer to question 16. c) Yes.



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9)	Section 5.2, Application Submission Format: a) What is the guidance on word or page limits for the narrative sections of the proposal? b) What are the font and spacing requirements? c) Can the electronic copy be submitted on a flash drive vs. CD ROM?	a) There are no word or page limits for the narrative of the application. b) There are no font or spacing requirements for the application. However, the Department strongly suggests applications are legible and understandable. c) Yes.
10)	Section 5.2.3 Can the original and all copies be bound in separate 3-ring binders?	See Section 5.2.3.
11)	Appendix C Scope of Services: Has the Department identified or had any contact with the potential five (5) RCOs with whom the selected vendor will be subcontracting?	No.
12)	Appendix C Scope of Services: Can you identify line by line which activities fall under the expenses to be paid for by each pot of money (\$412,500 for vendor contract administration; \$937,500 for RCO operational costs; \$150,000 for PRSS client service reimbursement).	All line items would be covered by the \$412,500 vendor contract administrative funds with the following exceptions: a) \$937,500 covers Section 2.9.2 for the reimbursement for RCO operational costs. b) \$150,000 covers Section 2.9.6 for the reimbursement for PRSS client service reimbursement.



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13)	Appendix C Scope of Services: Does each individual recovery community organization / recovery community center need to have the ability to bill Medicaid, or is it sufficient that the FO be qualified to bill on behalf of all services?	The vendor is expected to assist the selected RCOs to become Medicaid providers when and if a Medicaid provider type is established for Peer Recovery Support Services under the NH Medicaid Program.
14)	Appendix C Scope of Services, Paragraph 2.5, 2.6, and 2.10: Is the required work with the Center of Excellence to be paid for through any of this RFA's available funding?	No.
15)	Addendum #1: Are the additional funds available earmarked for a specific expenditure?	The additional \$50,000 is to cover costs of RCO accreditations and CRSW certifications.
16)	General: Is it the expectation that the selected vendor will be a NH Medicaid provider?	No. The vendor is expected to assist the selected RCOs to become Medicaid providers when and if a Medicaid provider type is established for Peer Recovery Support Services under the NH Medicaid Program. The vendor will then offer billing services on the RCOs' behalf as a required back office function at no cost to the subcontracted RCOs.
17)	General: Are bidders expected to submit a detailed expense budget with the application?	No. However, the selected vendor will need to provide an expense budget upon entering into contract negotiations.